

EGL 102: ASSIGNMENT 4

OPTION 1

Revise one of your previous assignments, attempting to improve the grade assigned to that work. If you choose this option, the better of the two grades will go into the grade book. **This does not mean that you can simply correct problems that were marked in the previous essay.** This assignment requires a new look at your earlier work. For our purposes, you will re-examine one of your earlier assignments and create a NEW piece of writing through the process of revision, which avoids problems from your previous attempt and integrates new critical thinking. Much of what often “goes wrong” in writing stems from the writer’s failure to engage in all the necessary activities to produce adequate writing. The writing process includes varying activities for different writers—for example: outlining, multiple drafts, proofreading, revision, collaborating with friends, family, and classmates, and conferences with faculty and the Writing Center. With all of this in mind, choose a previous assignment that received a score of B or lower, and become deeply involved in the PROCESS of writing in an attempt to write a stronger essay. Simple surface changes will not be sufficient, and you will be disappointed with the results. Refer to the appropriate assignment handout to guide your writing; your new essay must comply with the original assignment’s requirements. **Reread the assignment printout multiple times, so you become familiar with its requirements.** Make a significant, noticeable change, or the old grade will remain in the grade book. Finally, **the revised assignment must be accompanied by the original graded essay, or the original grade will remain in the gradebook.** **Review the section in *A Writer’s Reference* concerning revising, beginning on page 20.**

If you earned a grade of D or F on assignments 1, 2, or 3, I strongly recommend that you do not consider options two and three.

OPTION 2

Extend Assignment 4. If you are satisfied with your other grades, you may choose to continue working on your research paper. You need choose neither a new topic nor find new sources; however, rewrite sentences and paragraphs, and reorganize your essay to enhance clarity and your argument. **Make a noticeable change in organization, structure, and your argument!** Once again, simple surface changes will not be sufficient, and you will be disappointed with the results. Furthermore, take advantage of services provided by the Writing Center, so you can do your best on this assignment. **Length of this assignment will conform to the original assignment.** Reread the Assignment 4 printout. **Review the section concerning revising in *A Writer’s Reference*, beginning on page 20.**

OPTION 3

Write a letter to the Governor (or another official) arguing for funding for our library at LLCC or for improvement in another area of interest to you. Check your topic with me—it must carry an obvious level of importance. Write with the intention of mailing your letter—be serious in your approach. **NOTE: never use a threatening or disrespectful tone when writing a letter of this nature.** This letter must be single-spaced and one full page in length (no more—no less) and must be a concise, intelligent **argument** for your position. Use the model for a business letter on page 65 of *A Writer's Reference*. Correct spelling and absence of typographical errors are essential to doing well on this assignment. **Don't think that because a letter is short it is an easy assignment. Writing an effective letter is difficult.** In the business world, letters rarely go beyond one page in length.

DUE DATES

If you want my feedback on a full draft, come to my office; however, **everyone will bring two copies of a draft to class for peer editing on April 27, 2017**, or ten points will be deducted from the final score.

The final draft is due in my office **May 5, 2017**, no later than **1 PM**. We will not meet in class on this date.

Reread this assignment sheet multiple times.